

**Juvenile Sex Offender Treatment Program Certification Advisory Board  
(JSO Board)**

Minutes for March 18, 2015

Attendance: Vanessa Tower, Beth Endres, Justin Burton, Stephanie Weeks, Christine McAlpine, Alan Barr, Bridget Ansberg

Excused: Detective Lynn Meek, Dr. Tiffani Dent

Staff: Karla Stallworth

A quorum was established and meeting called to order at 10:15 a.m.

Review and Approval of last meeting minutes (January 21, 2015)

Minutes were approved without modifications.

Comments/ Public Input

None

Introduction of New Member

Vanessa Tower will be replacing Dr. Robert Stinson for the Department of Youth Services. **Vanessa Tower requested to abstain from voting. The board voted unanimously to honor her request.**

Introduction of Guest

None

Action Agenda

**The following agencies were reviewed by the Board and compliant. Re-certification was based on rules set forth by OAC 5139-69-02 and OAC 5139-69-03.**

Child Guidance and Family Solution

1<sup>st</sup> Motion-Stephanie Weeks

2<sup>nd</sup> Motion-Bridgette Ansberg

Juvenile Residential Center of NW Ohio Department of Youth Services

1st motion-Christine McAlpine

2nd motion-Stephanie Weeks

(Bridgete Anasberg noted a Conflict of interest)

Buckeye Ranch

1<sup>st</sup> motion- Justine Burton

2<sup>nd</sup> motion- Beth Endres

Lucas County Youth Treatment Center

1<sup>st</sup> motion-Beth Endres

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2<sup>nd</sup> motion-Stephanie Weeks  
(Bridget Ansberg noted a Conflict of interest)

Butler County Juvenile Rehabilitation Center  
1st motion-Christine McAlpine  
2nd motion-Stephanie Weeks  
(Bridget Ansberg noted a Conflict of interest)

Hittle House  
1st motion-Bridget Ansberg  
2nd motion- Stephanie Weeks

Lighthouse Youth Counseling Services  
1<sup>st</sup> motion-Alan Barr  
2<sup>nd</sup> motion-Bridget Ansberg

The Village Network  
1<sup>st</sup> motion- Alan Barr  
2<sup>nd</sup> motion- Bridget Ansberg

Ravenwood  
1<sup>st</sup> motion- Alan Barr  
2<sup>nd</sup> motion- unanimous

**The following agencies recertification packets were determined to be incomplete. Notification to the agencies will be made. The agencies have until 4/13/2015 to provide the information.**

Safely Home

Wayne County Juvenile Court-They was some confusion about what the board wanted. The board clarified the information they are requesting and that information will be passed on to the agency asap.

Board Debrief

Members briefly discussed the following topics during the meeting:

1. *What makes a quorum?*
  - a. Confirmation was provided by DYS that if a quorum is established the board will meet. If there is a conflict of interest stated that individual noting the conflict does not vote. It must be noted and documented

**2. Assessments**

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- a. Karla is to send out the letter regarding assessments that was discussed in last month's meeting. Further discussion determined that a draft be sent the board before next month's meeting for approval.
- b. Once the draft letter is composed Karla will include a paragraph regarding timeframe expectations in the letter.

The meeting was adjourned at 1:30 pm.

Next Meeting

April 15, 2015  
10:00 a.m. – 2:00 p.m.  
Mid-Ohio Psychological Services, Suite 200  
2238 South Hamilton Road  
Columbus, OH 43232